



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ALEX VILLANUEVA, SHERIFF



May 4, 2020

The Honorable Janice Hahn
Supervisor, Fourth District
County of Los Angeles
822 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisor Hahn:

REASSIGNMENT OF UNFUNDED POSITIONS

At the direction of the Board of Supervisors (Board), the Los Angeles County (County) Sheriff's Department (LASD) has been in overtime mitigation efforts since October 2019. At the conception of this effort, the Board seized \$143.7 million of the LASD's Service and Supply funds to force the LASD to reduce overtime expenditures by at least 15 percent through Fiscal Year 19-20. In an effort to reduce overtime expenditures, the LASD identified 191 unfunded positions during an audit of Patrol Operations expenditures.

In November 2019, the first phase of overtime mitigation caused 35 of those unfunded administrative patrol positions to return to a funded line function, which had no discernable negative impact on services, but had a positive impact on overtime mitigation. In the interim, the LASD utilized the Administrative Reassignment of Personnel (ARP) process for the remaining unfunded positions to further mitigate non-reimbursable overtime, in hopes that a funding source could be identified. Unfortunately, a funding source was not identified for these positions, therefore; the second phase will now place an additional 102 unfunded positions to a funded line function. The positions were personnel working non-line items identified without a service contract funding source, or overhead positions in alternate roles. Additionally, these positions, along with the previously mitigated 35 positions, were performing duties in both unincorporated and/or city contracted areas at a non-reimbursed maximum overtime cost of approximately \$22.7 million per fiscal year. After further review, the final 54 positions were found to be essential for the operational function of patrol

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stations. During overtime mitigation meetings with staff from the Chief Executive Office, Auditor-Controller, and each Supervisorial District, 137 positions were identified which require County or contract city funding in order to remain.

Given the financial burden of the COVID-19 pandemic and the County's fiscal projections for the LASD, it has now become necessary to reassign the remaining unfunded positions to further reduce non-reimbursed overtime. Knowing the value of some of these positions, this decision was not made in haste or lightly, and not without exhausting all other reasonable fiscal alternatives.

The below listed unfunded position(s) within your service area are being reassigned to the listed funded positions. The duties previously performed fulltime by the assigned personnel will now be accomplished from the new position on a limited collateral basis.

I understand you may have an interest in keeping the below position(s) filled and would like to provide you with an opportunity to add the unfunded position(s) to your service contract. The LASD's Contract Law Enforcement Bureau can facilitate an immediate addition of any position at your request to keep a service interruption from occurring. The unfortunate reality is that the LASD will be unable to continue to fill the below unincorporated position(s) without a funding source.

Norwalk Station

*Item #2708: Youth Activity League (YAL) Deputy (unfunded) - [REDACTED]
[REDACTED] will be reassigned to Item #2708: Patrol Deputy (funded) - Collateral duty YAL.*

Walnut Station

*Item #2708: Youth Activity League (YAL) Deputy (unfunded) - [REDACTED]
will be reassigned to Item #2708: Patrol Deputy - (funded) Collateral duty YAL.*

I understand everyone will face significant fiscal challenges during these unprecedented times, but will no doubt get through this situation together. I look forward to working with all stakeholders to address your needs. My goal is simply to provide the best law enforcement service to every community we serve.

Additionally, letters identifying similarly reassigned personnel within contract cities have been sent to all of the impacted cities within your Supervisorial District (please see attachments).

Should you have any questions, please contact Assistant Sheriff Steven Gross, Patrol Operations, [REDACTED].

Sincerely,

A handwritten signature in blue ink, appearing to read "Alex Villanueva", with a stylized, cursive script.

ALEX VILLANUEVA
SHERIFF



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ALEX VILLANUEVA, SHERIFF



May 4, 2020

Jeffrey L. Stewart, City Manager
City of Bellflower
16600 Civic Center Drive
Bellflower, California 90706

Dear Mr. Stewart:

REASSIGNMENT OF UNFUNDED POSITIONS

At the direction of the Board of Supervisors (Board), the Los Angeles County (County) Sheriff's Department (LASD) has been in overtime mitigation efforts since October 2019. At the conception of this effort, the Board seized \$143.7 million of the LASD's Service and Supply funds to force the LASD to reduce overtime expenditures by at least 15% through Fiscal Year 19-20. In an effort to reduce overtime expenditures, the LASD identified 191 unfunded positions during an audit of Patrol Operations expenditures.

In November 2019, the first phase of overtime mitigation caused 35 of those unfunded administrative patrol positions to return to a funded line function, which had no discernable negative impact on services, but had a positive impact on overtime mitigation. In the interim, the LASD utilized the Administrative Reassignment of Personnel (ARP) process for the remaining unfunded positions to further mitigate non-reimbursable overtime, in hopes that a funding source could be identified. Unfortunately, a funding source was not identified for these positions; therefore, the second phase will now place an additional 102 unfunded positions to a funded line function. The positions were personnel working non-line items identified without a service contract funding source, or overhead positions in alternate roles. Additionally, these positions, along with the previously mitigated 35 positions, were performing duties in both unincorporated and/or city contracted areas at a

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non-reimbursed maximum overtime cost of approximately \$22.7 million per fiscal year. After further review, the final 54 positions were found to be essential for the operational function of patrol stations. During overtime mitigation meetings with staff from the Chief Executive Office, Auditor-Controller, and each Supervisorial District, 137 positions were identified which require County or contract city funding in order to remain.

Given the financial burden of the COVID-19 pandemic and the County's fiscal projections for the LASD, it has now become necessary to reassign the remaining unfunded positions to further reduce non-reimbursed overtime. Knowing the value of some of these positions, this decision was not made in haste or lightly, and not without exhausting all other reasonable fiscal alternatives.

The below listed unfunded position(s) within your service area are being reassigned to the listed funded positions. The duties previously performed fulltime by the assigned personnel will now be accomplished from the new position on a limited collateral basis.

We understand you may have an interest in keeping the below position(s) filled, so we are providing you an opportunity to add the unfunded position(s) to your service contract. Our Contract Law Enforcement Bureau (CLEB) can facilitate an immediate addition of any position at your request to keep a service interruption from occurring. The unfortunate reality is that the LASD will be unable to continue to fill the below position(s) without a funding source.

Item #2719: Service Area Lieutenant (Bellflower) (unfunded) – [REDACTED] will be reassigned to Item #2719: Watch Commander (funded) - Collateral duty Service Area Lieutenant.

We understand everyone will face significant fiscal challenges during these unprecedented times, but we will no doubt get through this situation together. We look forward to working with all stakeholders to address your needs. Our goal is simply to provide the best law enforcement service to every community we serve.

Mr. Stewart

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May 4, 2020

Should you have any questions, please contact Captain Sergio V. Escobedo,
Contract Law Enforcement Bureau, [REDACTED].

Sincerely,

ALEX VILLANUEVA, SHERIFF



STEVEN E. GROSS
ASSISTANT SHERIFF



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ALEX VILLANUEVA, SHERIFF



May 4, 2020

Ernesto A. Hernandez, City Manager
City of Hawaiian Gardens
21815 Pioneer Boulevard
Hawaiian Gardens, California 90716

Dear Mr. Hernandez:

REASSIGNMENT OF UNFUNDED POSITIONS

At the direction of the Board of Supervisors (Board), the Los Angeles County (County) Sheriff's Department (LASD) has been in overtime mitigation efforts since October 2019. At the conception of this effort, the Board seized \$143.7 million of the LASD's Service and Supply funds to force the LASD to reduce overtime expenditures by at least 15% through Fiscal Year 19-20. In an effort to reduce overtime expenditures, the LASD identified 191 unfunded positions during an audit of Patrol Operations expenditures.

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We understand you may have an interest in keeping the below position(s) filled, so we are providing you an opportunity to add the unfunded position(s) to your service contract. Our Contract Law Enforcement Bureau (CLEB) can facilitate an immediate addition of any position at your request to keep a service interruption from occurring. The unfortunate reality is that the LASD will be unable to continue to fill the below position(s) without a funding source.

Item #2717: Service Area Sergeant (Hawaiian Gardens) (unfunded) – [REDACTED] will be reassigned to Item #2717: Field or Watch Sergeant (funded) – Collateral duty Service Area Sergeant.

We understand everyone will face significant fiscal challenges during these unprecedented times, but we will no doubt get through this situation together. We look forward to working with all stakeholders to address your needs. Our goal is simply to provide the best law enforcement service to every community we serve.

Mr. Hernandez

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May 4, 2020

Should you have any questions, please contact Captain Sergio V. Escobedo,
Contract Law Enforcement Bureau, [REDACTED].

Sincerely,

ALEX VILLANUEVA, SHERIFF



STEVEN E. GROSS
ASSISTANT SHERIFF



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ALEX VILLANUEVA, SHERIFF



May 4, 2020

Thaddeus McCormack, City Manager
City of Lakewood
5050 Clark Avenue
Lakewood, California 90712

Dear Mr. McCormack:

REASSIGNMENT OF UNFUNDED POSITIONS

At the direction of the Board of Supervisors (Board), the Los Angeles County (County) Sheriff's Department (LASD) has been in overtime mitigation efforts since October 2019. At the conception of this effort, the Board seized \$143.7 million of the LASD's Service and Supply funds to force the LASD to reduce overtime expenditures by at least 15% through Fiscal Year 19-20. In an effort to reduce overtime expenditures, the LASD identified 191 unfunded positions during an audit of Patrol Operations expenditures.

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*Item #2719: Service Area Lieutenant (Lakewood) (unfunded) - [REDACTED]
[REDACTED] will be reassigned to Item #2719: Watch Commander
(funded) - Collateral duty Service Area Lieutenant.*

We understand everyone will face significant fiscal challenges during these unprecedented times, but we will no doubt get through this situation together. We look forward to working with all stakeholders to address your needs. Our goal is simply to provide the best law enforcement service to every community we serve.

Mr. McCormack

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May 4, 2020

Should you have any questions, please contact Captain Sergio V. Escobedo,
Contract Law Enforcement Bureau, [REDACTED].

Sincerely,

ALEX VILLANUEVA, SHERIFF



STEVEN E. GROSS
ASSISTANT SHERIFF



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ALEX VILLANUEVA, SHERIFF



May 4, 2020

William Rawlings, City Manager
City of Artesia
18747 Clarkdale Avenue
Artesia, California 90701

Dear Mr. Rawlings:

REASSIGNMENT OF UNFUNDED POSITIONS

At the direction of the Board of Supervisors (Board), the Los Angeles County (County) Sheriff's Department (LASD) has been in overtime mitigation efforts since October 2019. At the conception of this effort, the Board seized \$143.7 million of the LASD's Service and Supply funds to force the LASD to reduce overtime expenditures by at least 15% through Fiscal Year 19-20. In an effort to reduce overtime expenditures, the LASD identified 191 unfunded positions during an audit of Patrol Operations expenditures.

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*Item #2717: Service Area Sergeant (Artesia) (unfunded) - [REDACTED]
[REDACTED] will be reassigned to Item #2717: Field or Watch Sergeant (funded)
- Collateral duty Service Area Sergeant.*

We understand everyone will face significant fiscal challenges during these unprecedented times, but we will no doubt get through this situation together. We look forward to working with all stakeholders to address your needs. Our goal is simply to provide the best law enforcement service to every community we serve.

Mr. Rawlings

- 3 -

May 4, 2020

Should you have any questions, please contact Captain Sergio V. Escobedo,
Contract Law Enforcement Bureau, [REDACTED].

Sincerely,

ALEX VILLANUEVA, SHERIFF



STEVEN E. GROSS
ASSISTANT SHERIFF



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ALEX VILLANUEVA, SHERIFF



May 4, 2020

John Moreno, City Manager
City of Paramount
16400 Colorado Avenue
Paramount, California 90723

Dear Mr. Moreno:

REASSIGNMENT OF UNFUNDED POSITIONS

At the direction of the Board of Supervisors (Board), the Los Angeles County (County) Sheriff's Department (LASD) has been in overtime mitigation efforts since October 2019. At the conception of this effort, the Board seized \$143.7 million of the LASD's Service and Supply funds to force the LASD to reduce overtime expenditures by at least 15% through Fiscal Year 19-20. In an effort to reduce overtime expenditures, the LASD identified 191 unfunded positions during an audit of Patrol Operations expenditures.

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*Item #2717: Service Area Sergeant (Paramount) (unfunded) - [REDACTED]
[REDACTED] will be reassigned to Item #2717: Field or Watch Sergeant (funded)
- Collateral duty Service Area Sergeant.*

We understand everyone will face significant fiscal challenges during these unprecedented times, but we will no doubt get through this situation together. We look forward to working with all stakeholders to address your needs. Our goal is simply to provide the best law enforcement service to every community we serve.

Mr. Moreno

- 3 -

May 4, 2020

Should you have any questions, please contact Captain Sergio V. Escobedo,
Contract Law Enforcement Bureau, [REDACTED].

Sincerely,

ALEX VILLANUEVA, SHERIFF



STEVEN E. GROSS
ASSISTANT SHERIFF



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ALEX VILLANUEVA, SHERIFF



May 4, 2020

Jesus M. Gomez, City Manager
City of Norwalk
12700 Norwalk Boulevard
Norwalk, California 90650

Dear Mr. Gomez:

REASSIGNMENT OF UNFUNDED POSITIONS

At the direction of the Board of Supervisors (Board), the Los Angeles County (County) Sheriff's Department (LASD) has been in overtime mitigation efforts since October 2019. At the conception of this effort, the Board seized \$143.7 million of the LASD's Service and Supply funds to force the LASD to reduce overtime expenditures by at least 15% through Fiscal Year 19-20. In an effort to reduce overtime expenditures, the LASD identified 191 unfunded positions during an audit of Patrol Operations expenditures.

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*Item #2719: Service Area Lieutenant (Norwalk) (unfunded) - [REDACTED]
[REDACTED] will be reassigned to Item #2719: Watch Commander (funded) -
Collateral duty Service Area Lieutenant.*

We understand everyone will face significant fiscal challenges during these unprecedented times, but we will no doubt get through this situation together. We look forward to working with all stakeholders to address your needs. Our goal is simply to provide the best law enforcement service to every community we serve.

Mr. Gomez

- 3 -

May 4, 2020

Should you have any questions, please contact Captain Sergio V. Escobedo,
Contract Law Enforcement Bureau, [REDACTED].

Sincerely,

ALEX VILLANUEVA, SHERIFF



STEVEN E. GROSS
ASSISTANT SHERIFF